



# Bozrah Volunteer Fire Company, Inc.

## Hall Rental Agreement



SECURITY DEPOSIT : \$100.00

Due at contract signing

This agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ by and between the Bozrah Volunteer Fire Company, Inc (hereinafter referred to as BVFC) and

\_\_\_\_\_ hereinafter referred to as the RENTER.) The Facility will be used for the purpose of: \_\_\_\_\_

Date of Event: \_\_\_\_\_. Time of Rental: \_\_\_\_\_ to \_\_\_\_\_

### **Payments:**

A. Reservations cannot be held until the full \$100.00 deposit is provided to the Bozrah Volunteer Fire Company, Inc. Deposit checks shall be made payable to "Bozrah Volunteer Fire Company, Inc" the deposit shall be held by the BVFC Hall Coordinator and shall be applied toward the repair and/or replacement of any property damaged, lost, or destroyed during the event. The deposit shall not be credited toward the use of the Facilities, If there is no damage, loss, or destruction of the property sustained during the use of the Facilities, the deposit will be returned within 5 business days, once an inspection of the Facilities has been completed by the Coordinator or his/her designee.

B. Payment in full of all use fees is due prior to the commencement of the event. Access to the Facility will not be granted unless such payment in full is made.

### **Cancellations:**

Cancellations by the RENTER at least one month prior to the date of use will result in a refund of the \$100.00 security deposit. Cancellations of less than 1 month will not result in a refund of the \$100.00 security deposit.

### **RENTER agrees to abide by the following rules for use of the Facility:**

1. RENTER assumes full responsibility for the event. RENTER is further responsible to enforce all terms of this agreement. The RENTER shall take good care of the facility during the event.

2. Parking:

A parking lot is provided for guests vehicles. Guests are prohibited from parking in front of the apparatus bays, or in any manner that impedes BVFC vehicles from responding to emergencies. Vehicles improperly parked are subject to towing at the vehicle owner's expense.

3. Decorations:

- a. Nails, tape, and other fasteners may not be used to attach decorations, signs, or other items to the walls, windows, floors, ceilings, or other permanent parts of the structure. Decorations must be free standing.
- b. The use of confetti and/or glitter is prohibited.
- c. Positively **NO** lit candles are allowed in the Facility (with the exception of candles on cakes.)

4. Kitchen/Food/Beverages:

- a. Any and all use of alcoholic beverages is limited to applicable local, state, and federal laws. Under no circumstances will anyone under the age of 21 be permitted to consume alcohol.
  - b. The kitchen may only be used to heat and store food. No cooking is permitted. Stove gas valve **MUST** be turned off when done using stove and or oven. All spills must be cleaned.
  - c. Disposable items (table covering, plates, cups, napkins, etc.) must be provided by the RENTER. RENTER is prohibited from using the BVFC's disposable items.
  - d. RENTER may use kitchen utensils, pots, pans, etc however, they must be cleaned at the conclusion of the event.
5. RENTER agrees to pay to the BVFC on demand the cost of making any repairs to the Facility resulting from misuse or neglect during the rental period. Liability for damage is **NOT** limited to the amount of the security deposit. Any repairs will be made by a contractor selected at the sole discretion of the BVFC.
6. All RENTER property must be removed from the Facility immediately following the conclusion of the event, failure to do so will result in rental charge for the following day.
7. All lights must be turned off at the conclusion of the event.
8. Smoking is permitted in the hall. Extinguishing smoking materials anywhere other than ashtrays is prohibited.
9. No persons are permitted to enter any unauthorized area of the firehouse. No persons are permitted to enter the apparatus bay area where emergency vehicles are stored unless unaccompanied by a representative of the BVFC.
10. Live bands are prohibited.

11. With concurrence from the BVFC, the RENTER may choose to pay a \$65.00 cleaning fee to relieve them of the responsibility of cleaning the facility at the conclusion of the event. If the RENTER does not choose the cleaning fee, at the conclusion of the event they are responsible for insuring that:

- a. Hall, kitchen, and restrooms are swept & mopped.
- b. All leftover food is removed from premises.
- c. All dishes are washed.
- d. ALL trash cans are emptied and clean. Trash must be put in the plastic bags provided and placed inside of the dumpster in the parking lot.

RENTER shall indemnify, defend, and hold harmless the Bozrah Volunteer Fire Company, Inc , its members, officers, trustees and agents from any and all losses, costs and claims of any kind whatsoever arising from or incidental to RENTER's use of the Bozrah Volunteer Fire Company, Inc. Hall.

I have read this contract consisting of 3 pages in its entirety and fully understand the contents.

Signed and agreed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

RENTER fee amount \$ \_\_\_\_\_

RENTER signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (Day) \_\_\_\_\_

(Cell) \_\_\_\_\_

E-mail: \_\_\_\_\_

For the BVFC: \_\_\_\_\_

**Mail original signed agreement and check to:**

President  
Bozrah Volunteer Fire Company  
P. O. Box 2  
Bozrah, CT 06334